

CAMBRIDGE SU TRUSTEE BOARD - 19.05.2022

<p>Attendance</p> <p><i>Voting Members:</i></p> <ul style="list-style-type: none">● Zak Coleman - ZC President (UG)● Anjum Nahar - AN <i>President (PG), Board Chair</i>● Andrew Salkeld - AS <i>Student Trustee (UG)</i>● Myesha Jemison - MJ <i>Student Trustee</i>● Arslan Basit Sheikh - ABS <i>Student Trustee</i>● Ambrose Chan - AC <i>External Trustee</i>● Pauldy Otermans - PO <i>External Trustee</i>● Simon To - ST <i>External Trustee</i>● Ben Dalitz - BD <i>Welfare & Community Officer</i>● Zaynab Ahmed - ZA <i>Access, Education and Participation Officer (UG)</i> <p><i>Observers & Guests:</i></p> <ul style="list-style-type: none">● Rich Wiltshire - RW CEO● Gabbi Foreman - GF <i>Director of Membership Engagement, Deputy CEO</i>● Lisa Dery - LDe <i>Director of Welfare and Employee Experience</i>● Gemma Douglas - GD <i>Advice and Welfare Manager</i>	<p>Absent</p> <p>N/A</p> <p>Apologies</p> <ul style="list-style-type: none">● Tara Choudhury - TC <i>BME Officer</i>● Neil Buchanan - NB <i>External Trustee</i>
--	---

<ul style="list-style-type: none"> • Viktorija Blumberga - VB (<i>minute taker</i>) Receptionist 	
--	--

Item	Discussion	Actions
1. Apologies	<ul style="list-style-type: none"> • Tara Choudhury - TC <i>BME Officer</i> • Neil Buchanan NB <i>External Trustee</i> 	
2. Conflicts of Interest	<ul style="list-style-type: none"> • AN raised a conflict of interest regarding Late Paper about Sabb Salary and Honorarium (agenda point 12) 	
3. Minutes of the Previous meeting	<ul style="list-style-type: none"> • Approved 	ZA name to be added on the previous meeting notes
4. Matters Arising	N/A	
5. Student Advice Service annual report 2020-21	GD presented the Student Advice Service annual report for 2020-21, providing a summary of the work of the Advice service, a breakdown of service users and common reasons for seeking advice. The board noted the report.	
6. Advice and Welfare team six-month report	<p>GD presented the Advice and Welfare team six-month report.</p> <ul style="list-style-type: none"> • 2 new roles to support the work of the Student Advice Service • Informative welfare training sessions for college welfare, MCR and JCR officers • Created exam resources package for key stakeholders across the university • Providing active bystander training <p>Further work is to be undertaken on the development of BAME students resources and housing support webpages.</p> <p>The board discussed potential preventative welfare/community initiatives. The report was noted by the</p>	

	board.	
7. Menstrual products scheme paper	<p>GD presented the Menstrual products scheme - a collaborative effort with the Cambridge Period Project and the Women's Campaign. Research revealed a vastly differing level of provision of menstrual products across colleges. An application to the College levy Panel to fund the scheme was unsuccessful, however it is being taken forward to the Senior Tutors Committee to discuss provision of a baseline level of products.</p> <p>The board noted the paper.</p> <p>A vote was held to reallocate unused funds from the vacant Women's Officer role to pilot the Menstrual health scheme for 1 year, this was passed with a unanimous vote.</p> <p>GD leaves the meeting</p>	
8. Campaigns update from sabbatical officers	<p>ZC presented an update on the work of the sabbatical team.</p> <ul style="list-style-type: none"> ● Created a termcard of events in the new SU lounge ● Launch of the intermission survey ● Campaigning for a racial harassment advisor ● Assisting the University's efforts to reform the mental health support provided to students ● Ongoing decolonisation work ● Campaigning for the expansion of the University bus service ● Partnership with the Cambridge Period Project ● Collaboration with Cambridge Climate Justice ● Ongoing work on improving postgraduate supervision and funding ● Reorganising disabled students open day ● Producing a report on the Shadowing Scheme ● Formalising the Reading Week proposal ● Work on the SLTAs ● Campaigning to end investment to fossil fuel companies <p>It was noted that the workload of the Women's Officer was being distributed among the team.</p>	

<p>9. Student Decolonisation Funding</p>	<p>ZA presented the student decolonisation initiative proposal.</p> <p>A vote was held to approve funding for a Student Decolonisation pilot scheme, this was passed with a unanimous vote.</p>	<p>ZA and TC to formalise the proposal</p>
<p>10. CEO Update and Budget Variance report</p>	<p>RW presented the CEO Report on the following areas:</p> <ul style="list-style-type: none"> ● Operational Delivery ● People Management ● Finances ● Strategy <p>RW noted the SU's move to the University Centre. It was also noted that the Communications and Marketing manager was returning from maternity leave and that there is ongoing recruitment to fill 3 positions in the Activities team. Due to being understaffed, the SU has performed better financially than estimated.</p> <p>The board discussed ways to ensure a diverse pool of applicants.</p> <p>The board noted the Budget Variance Report.</p> <p>BD left the meeting</p>	
<p>11. Student Activities Opportunities Update</p>	<p>GF informed of potential development of a new intercollegiate activities hub. A more detailed update will come to the board at a future meeting.</p> <p>ST left the meeting</p>	<p>GF to circulate the Societies Project Paper to Trustees</p>
<p>12. Late paper: Sabb Salary and Honorarium</p>	<p>AN presented the Sabb Salary and Honorarium paper which sought to increase to sabbatical officer salaries for next year 2022-23 above the 5% inflation level, and for the current sabbatical officer team to receive a one off payment of £450 each to recognise the additional workload they have all faced due to the early resignation of the Women's Officer.</p> <p>It was noted that Sabbatical officers who are voting members of the board cannot vote to pass this motion due to a conflict of interest.</p> <p>MJ and AC leave the meeting.</p>	<p>RW to facilitate vote via circulation for the one off honorarium payment</p>

	<p>A vote was held to determine whether sabbatical officer salaries will be increased. It was passed unanimously.</p> <p>The meeting was not quorate to vote on the payment of a one-off honorarium of £450 to each of the sabbatical officer team, it was agreed this would be voted on via circulation.</p>	
13. Date of next meeting	<p>W/C 20th June.</p> <p>AS leaves the meeting</p> <p>GF reminded the board that the Sabbatical Officer Review proposals will be shared with the board ahead of the next meeting where a decision will need to be made.</p>	
14. AOB	<p>New trustees to be added to the trustees email.</p>	<p>RW to add new trustees to shared trustee email address</p>