

CAMBRIDGE SU TRUSTEE BOARD - 9.09.2021

<p>Attendance</p> <p><i>Voting Members:</i></p> <ul style="list-style-type: none">● Ambrose Chan - AC <i>External Trustee</i>● Tara Choudhury - TC <i>BME Officer</i>● Zac Coleman - ZC <i>President (UG)</i>● Laura Davies - LDa <i>External Trustee</i>● Anjum Nahar - AN <i>President (PG), Board Chair</i>● Pauldy Otermans - PO <i>External Trustee</i>● Ryan Prestil - RP <i>Student Trustee (PG)</i>● Andrew Salkeld - AS <i>Student Trustee (UG)</i>● Vanessa Chuang Zhen Xuan - VCZX <i>Student Trustee (UG)</i> <p><i>Observers & Guests:</i></p> <ul style="list-style-type: none">● Rich Wiltshire - RW <i>CEO</i>● Gabbi Foreman - GF (<i>Minute taker</i>) <i>Director of Membership Engagement, Deputy CEO</i>● Lisa Dery - LDe <i>Director of Welfare and Employee Experience</i>● Christy McMorrow - CM <i>Activities Manager</i>	<p>Absent</p> <ul style="list-style-type: none">● <p>Apologies</p> <ul style="list-style-type: none">● Ben Dalitz - BD <i>Welfare & Community Officer</i>● Neil Buchanan – NB <i>Observer</i>
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Item	Discussion	Actions
1. Apologies	<ul style="list-style-type: none"> N/A 	
2. Conflicts of Interest	<ul style="list-style-type: none"> N/A 	
3. Minutes of the Previous meeting	<ul style="list-style-type: none"> Previous minutes for the last meeting, to be approved via email circulation. 	
4. Matters Arising	<ul style="list-style-type: none"> As above. 	
5. Campaigns update from sabbatical officers	<p>ZA provided the following update on behalf of the Sabbatical Officer Team:</p> <ul style="list-style-type: none"> Accessible Education: Using the pandemic as a president for what inclusive teaching practice can look like Funding: Scrap the PG application fee Funding: PhD Stipends which currently have unfair distribution, looking to get more research done followed by a commitment from university to commit to greater PHD support Climate Action: Unifying the climate action campaigning work, ensuring the university is climate neutral by 2030 and fossil fuel free Campaigning for PHD students who supervise to have fair and better working conditions Student Welfare: Contributing to the university mental health strategy Pastoral training offered to pastoral support staff; there are lots of disparities at present, we're looking to offer or improve: anti-racism training, accessibility training for porters and mental health training Protecting student campaigners with the tools and resources to enact change themselves in light of upcoming government bills, ensuring students know their rights 	
6. Student Activities Update	<p>CM provided a verbal update.</p> <ul style="list-style-type: none"> Two new positions have been hired within the Activities Team to start this month: Access & Widening Participation Coordinator and Societies Coordinator Freshers' Fair planning is underway, due to Covid-19 regulations and a new venue there is less space 	

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	<p>available, this is to be reviewed in future years</p> <ul style="list-style-type: none"> ● Noted that the big wheel on Parker's Piece has been double booked with the SU, the SU is contact with the City Council to lodge frustrations ● The SU Societies Project is going well, the university is on board with the direction we're heading in <p>The board thanked the Activities Team for their hard work in planning and organising the Freshers' Fair.</p> <p>CM left the meeting.</p>	
7. CEO Update	<p>RW presented the CEO Report on the following areas:</p> <ul style="list-style-type: none"> ● Operational Delivery ● People Management ● Finances ● Strategy <p>AS left the meeting.</p> <p>RW provided clarity on financial decision making, the board agreed to have an additional meeting ahead of the future board meeting, dedicated to ensuring understanding of finance decisions/ reading budgets.</p>	
8. Business Continuity Plan	<p>RW presented the Business Continuity Plan to note. Trustees were encouraged to send feedback via email, to be approved at the next meeting.</p>	
9. Trustee Board Skills Audit	<p>The board was asked to identify any areas of change needed before circulation.</p> <p>The board noted the Board Skills Audit Checklist, to be approved at the next meeting.</p>	
10. Reserves Policy	<p>The board was asked to approve the Cambridge SU Reserves Policy 2021-22.</p> <p>It was clarified that for the use or release of funds there is no process, however any unbudgeted spend over £1000 would need to be approved via the trustee board.</p> <p>The paper was proposed by LDa and seconded by PO. The paper was approved by a majority vote.</p>	

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11. Risk Register	<p>The board was asked to approve the Cambridge SU Risk Register.</p> <p>It was noted this risk will need to be re-visited as more information regarding the Free Speech Bill comes into effect. The board agreed that the paper will be updated and brought back to the next meeting.</p>	
12. Final Draft of Strategy	<p>The board was asked to approve the final draft of Cambridge SU Strategy.</p> <p>The paper was proposed by RP and seconded by PO. The paper was approved unanimously.</p> <p>The board shared their thanks for the hard work done by the SU team and asked that this be shared with the SU team.</p>	
13. Date of next meeting	<p>Noted to not schedule for Monday 6th December or Thursday 9th.</p> <p>To be confirmed via circulation.</p>	
14. AOB	<p>Higher Education (Freedom of Speech) Bill The board is asked to approve the proposed submission for evidence on the Higher Education (Freedom of Speech) Bill and to note the potential risks of the Bill and discuss the potential mechanisms of risk mitigation.</p> <p>The submission was proposed by ZC, and seconded by ZA. The board approved the submission unanimously.</p> <p>MedSoc Ball ZC was contacted by organizers of the MedSoc Ball; the ticketing platform they're using won't release the ticketing funds until after the event, MedSoc are now requesting a £3780 loan from the SU. The event is happening on the 5th October and would be returned by the 8th October.</p> <p>ZC is requesting the board agree to this loan.</p> <p>The loan request was proposed by ZC, seconded by TC. The loan request was passed unanimously. The board noted that requests like these would always be dealt with on a case by case basis.</p>	

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	<p>Trustee Recruitment It is noted that recruitment for a new student trustee needs to take place and an external trustee to be ratified at the first council of term.</p>	